

City of Chandler Vendor Information

Thank you for your interest in wanting to be a part of this special event. The City of Chandler prides it self in having vendors at this event that represent the concept of the event and a vast diversity of what the community has to offer. This one page information sheet should answer most questions about the event.

Event: CinePark: May Movie Series

Dates: Friday, May 5th, 2017
Friday, May 12th, 2017
Friday, May 19th, 2017

Location: Tumbleweed Park

Time: 6:00 p.m. to 10 p.m.
6-8pm Activities/Crafts
8pm- Movie will Begin

Priority Deadline: Friday, January 27, 2017

Vendor Application Deadline: Friday, March 24, 2017

Approximate Attendance: 300 plus guests per night

Available Areas for Vendors:

Food/Beverage Booths ONLY – \$150.00 per night

This is any organization (nonprofit or business) that wants to sell food, snacks or beverages.

Responsibilities of the Vendor:

Application – An application must be completed and turned in by the deadline above.

Dates- You will be given the opportunity on the application to select the dates you would like to participate in. Please make sure to select all the dates you are interested in.

Booth Fee – A non-refundable fee is charged to participate in the event.

This fee is not paid until the vendor has been notified of its acceptance into the event.

Supplies/Materials – All supplies and materials (tables, chairs, canopies, etc.) must be provided by the vendor.

Event Notes:

Available Space – 10' x 15' space will be allocated to all approved vendors.

Power- If you need a power outlet there is a fee of \$30.

Applications – The City of Chandler will accept vendor applications until 5:00 p.m. on the date of the deadline or when all space has been filled. Applications submitted or received after the deadline will not be eligible for consideration.

Notification of Acceptance – The City of Chandler will notify the accepted vendors within 7 business days of the Application Deadline. All fees and additional requested information must be submitted by the new deadline.

Duplication of Vendors – The City of Chandler strives to keep duplication of booth items or activities down to a minimum. Our goal is to keep the number of same or similar booths down to a minimum.

Waiting List – A waiting list will be kept from the eligible applications and these vendors will be contacted if any of the accepted vendors do not meet the requirements.

**For questions, please contact the Recreation Coordinator- Special Events:
Vanessa Gonzalez at 480-782-2669.**